

**Using the Searchable Genealogy Shelf List at the
Lee County Genealogical Society Website
www.LCGSFL.org**

From the main Library webpage you can choose different categories based on either **SUBJECT** or **LOCATION**.

The screenshot shows the website for The Lee County Genealogical Society. The header includes the tagline "Preserving the Past" and "Enriching the Future" flanking a tree logo. The main title is "The Lee County Genealogical Society" and the subtitle is "Fort Myers - Lee County Library Genealogy Department Shelf List". The text describes the shelf list at the Fort Myers-Lee County Library, mentioning 8,523 items and various categories like General Reference, Geography, and Family Histories. A red circle highlights a dropdown menu labeled "Categorize by:" with options for "Location", "Subject", and "Location". Below the menu, a warning states: "This shelf list is for personal use only. Reproduction of this list for commercial use is strictly prohibited."

Using the **SUBJECT** category, you can choose **ALL LISTINGS** or one of the general categories to search for genealogy reference material in the Fort Myers Library.

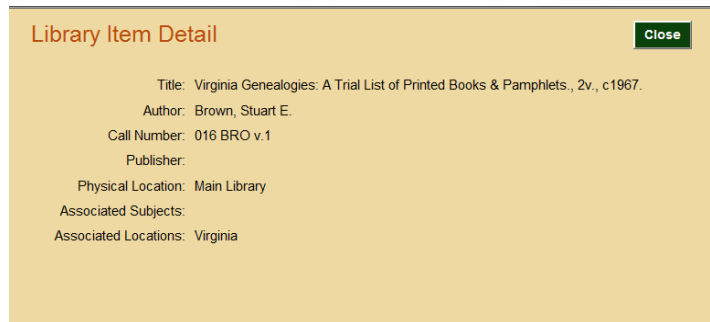
Example: Click on **ALL LISTINGS**.

- This brings up all genealogy reference materials. Today there are 8,567 entries.
- The default is to sort alphabetically. Notice the up arrow next to the **TITLE** heading. By clicking anywhere in that header of the column, you can sort from A to Z, or Z to A.
- You may also click in the header of the **CALL NUMBER** and/or **AUTHOR** columns and sort the entries.
- The first column titled **ACTIONS**, show you two icons.

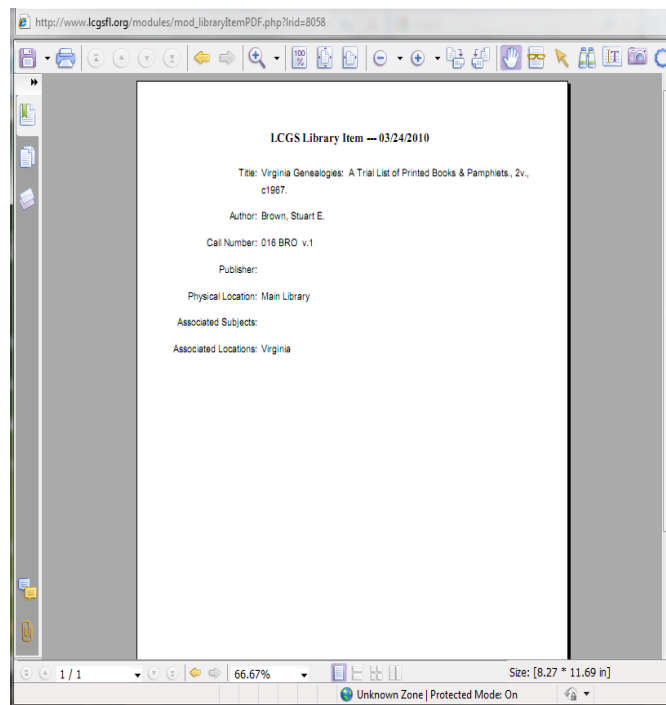
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- The first one, an eye, opens a window giving you details about the particular reference material.



- The second icon, a printer, opens a new window giving you a PDF file you can download and save to your computer or print to bring to the library with you. This function is available for listings of books by subject or location categories.

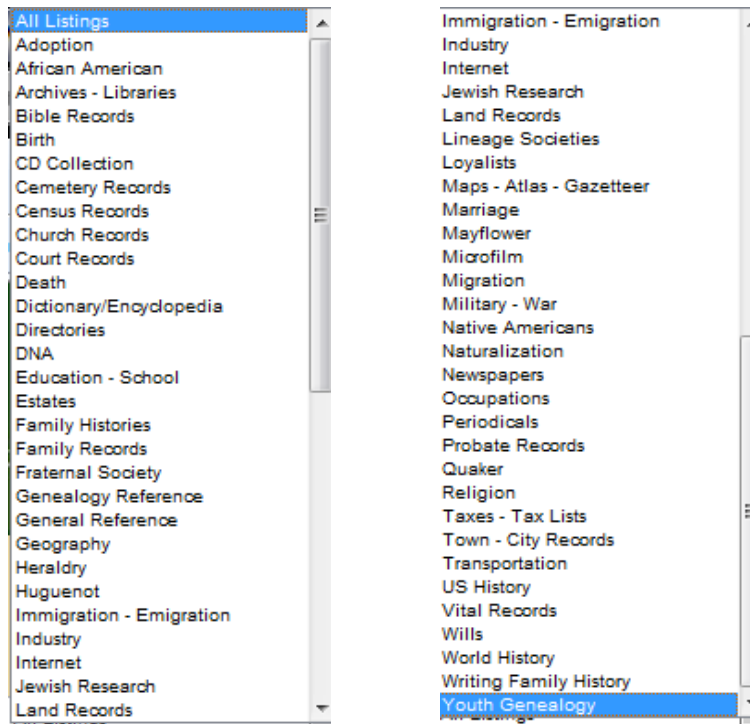


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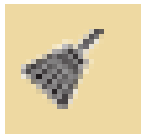
- At the top of the page are multiple search boxes.



Click on the down arrow for the **SELECTED SUBJECT** and a drop down box will show you are the subject categories used for the collection.

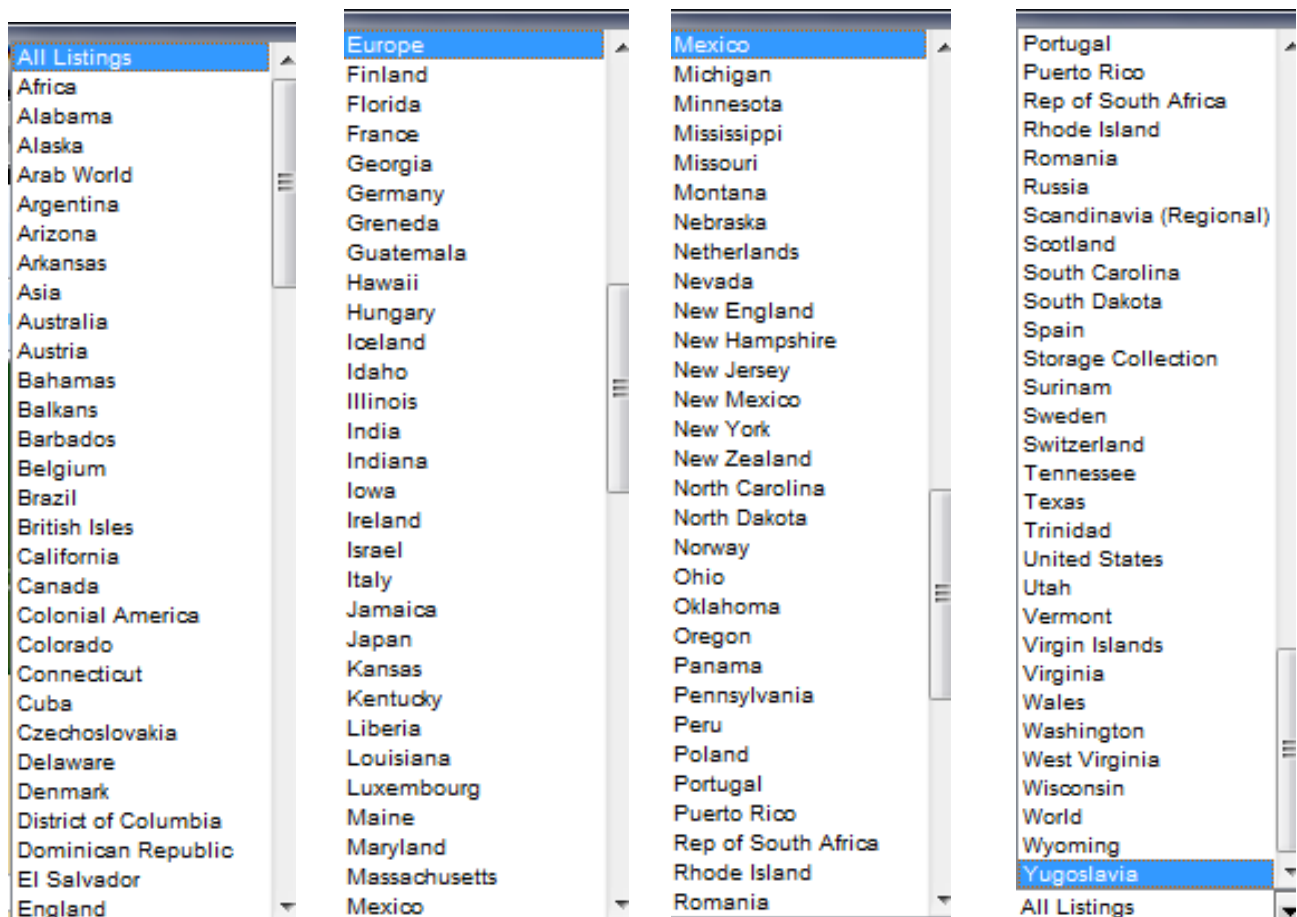


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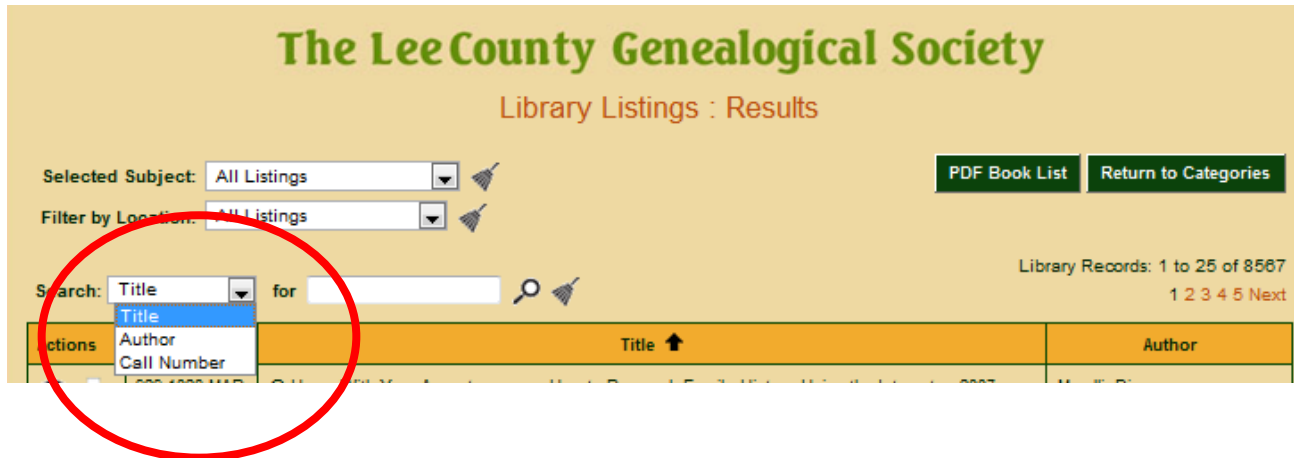
When clicking on the small broom icon the search field will be returned to the default of **ALL LISTINGS**.

To filter by **LOCATION**, use the drop down arrow and choose the location you are searching.



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You can also search by **TITLE**, **AUTHOR** and **CALL NUMBER**.



The Lee County Genealogical Society
Library Listings : Results

Selected Subject: All Listings [dropdown] [broom icon]

Filter by Location: All Listings [dropdown] [broom icon]


Search: Title [dropdown] for [input] [magnifying glass icon] [broom icon]

PDF Book List Return to Categories

Library Records: 1 to 25 of 8567
1 2 3 4 5 Next

Actions	Title ↑	Author
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In the next box type in the (1) **CALL NUMBER** you are looking for, (2) your **search word/phrase** or (3) **AUTHOR**.



The Lee County Genealogical Society
Library Listings : Results


Selected Subject: All Listings [dropdown] [broom icon]

Filter by Location: All Listings [dropdown] [broom icon]

Search: Title [dropdown] for [input] [magnifying glass icon] [broom icon]

PDF Book List Return to Categories

Library Records: 1 to 25 of 8567
1 2 3 4 5 Next

To start the search click on the icon of a magnifying glass .

To clear the search box use the broom icon .

When you have completed your search and would like to print the information, click on the green box marked **PDF BOOK LIST** for a file you can download and save to your computer or print to bring with you to the library.

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The Lee County Genealogical Society
Library Listings : Results

Selected Subject: All Listings [dropdown] [arrow]

Filter by Location: All Listings [dropdown] [arrow]

Search: Title [dropdown] for [input] [magnifying glass] [arrow]

Library Records: 1 to 25 of 8567
1 2 3 4 5 Next

PDF Book List [button] Return to Categories [button]

A red circle highlights the 'PDF Book List' and 'Return to Categories' buttons.

The second green box will take you back to the main category page.

The Lee County Genealogical Society
Library Listings : Results

Selected Subject: All Listings [dropdown] [arrow]

Filter by Location: All Listings [dropdown] [arrow]

Search: Title [dropdown] for [input] [magnifying glass] [arrow]

Library Records: 1 to 25 of 8567
1 2 3 4 5 Next

PDF Book List [button] Return to Categories [button]

A red circle highlights the 'PDF Book List' and 'Return to Categories' buttons.

To search on **LOCATION**, follow the same steps as outlined above for searching by **SUBJECT**.

If you find a reference that you feel could be categorized under an additional **SUBJECT** or **LOCATION**, please do not hesitate to notify me. On our **CONTACT** page you can use the **GENERAL INQUIRY** link to send me an email at GenHelp@LCGSFL.org.

Genealogical reference materials are added at all times. Thanks to the LCGS Extraction Group, valuable articles from periodicals have been removed and put into report folders and shelved with other genealogy reference materials. This database is the only method to find a listing of these materials.